



San Antonio Uniformed Services Health Education Consortium San Antonio, Texas

SAUSHEC PROGRAM ASSESSMENT OF EDUCATIONAL EFFECTIVENESS POLICY

I. Purpose: The ACGME has delineated a specific requirement that graduate medical education programs perform periodic (at least annual) systematic reviews of their educational effectiveness, and that formal minutes of these meetings are prepared and maintained on file. Specifically, this review must be organized so as to evaluate program goals and objectives, and the effectiveness with which they are achieved. SAUSHEC fully supports this ACGME requirement, recognizing that this process will promote continuing improvement of the quality of education provided by our programs.

II. Program Assessment of Educational Effectiveness Policy:

A. General requirements:

At least annually, each program must conduct a formal documented meeting in which specific data (including that listed below) is reviewed and considered. Members of this review group must include as a minimum the program director, faculty representatives, and resident representatives.

Data to be used in the review include the following:

1. Review of common and program specific requirements (RRC)
2. Program goals and objectives (G&O)
3. Resident performance and outcome assessments
4. Program's graduates performance on certification examinations
5. Written faculty evaluations of the program
6. The most recent internal review of the program
7. Resident's confidential written evaluations
8. In-services exam results and identified program weaknesses
9. Feedback from graduates and their supervisors regarding effective preparation for practice
10. Past years reviews and action plans

When opportunities for improvement are identified, the group should prepare an explicit plan of action, which should be approved by the faculty and documented in the minutes of the meeting.

B. Minimum requirements of the written minutes include the following:

1. Attendance roster
2. Summary of specific areas assessed
3. Opportunities for improvements identified
4. Plans for implementation

C. Utilizing the above format, SAUSHEC programs will effectively close the loop such that feedback and prior performance will help dictate future plans and overall effectiveness in the training program.

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